



Lower School Chair
Garden City, NY

WALDORF SCHOOL of GARDEN CITY





About Our School

The Waldorf School of Garden City

Having recently celebrated its 70th anniversary, the Waldorf School of Garden City is dedicated to educating children through the active experience of knowledge. Our School has a rich history of translating the remarkable insights of Rudolf Steiner into educational programs addressing the ever-evolving character and needs of each generation of children.

With classes from Parent-Child through Grade 12, the School currently enrolls 361 children representing a diversity of ethnic, socio-economic, religious, and LGBTQ+ communities. Located in suburban Long Island, several miles east of New York City, the School's resources include a ten-acre main campus, a camp/biodynamic farm in Southern New Hampshire (Camp Glen Brook), a teaching staff of over 60 faculty members, and a growing endowment.

The Waldorf School of Garden City is accredited by the New York State Association of Independent Schools (NYSAIS) and the Association of Waldorf Schools of North America (AWSNA) and is recognized by the New York State Education Department.

Our Mission

The Waldorf School of Garden City educates children to meet the world with purpose, gratitude and respect.

Our curriculum, inspired by Rudolf Steiner, progresses in accordance with child development: awakening students to the experience of knowledge, strengthening their sense of moral responsibility, and empowering them to act with courage and conviction.

The School's aim is to graduate a diverse group of young people distinguished by the scope and acuity of their minds as well as the depth and integrity of their character.



The Lower School Chair Opportunity

Working together, the Faculty and Board have recently revised the position of the Lower School Chair and seek to fill this leadership position starting in June 2019.

The Waldorf School of Garden City's system of governance includes the Faculty and College of Teachers, the Faculty Chair, three Section Chairs, an Administrative Circle, a School Administrator and a dedicated Board of Trustees. The School also has a deeply committed parent body.

The Lower School Chair is responsible for the day-to-day administration of grades one through eight. Working collaboratively with faculty and administration, the LS Chair leads, evaluates, and supports the multifaceted work of all teachers in the Lower School. This position oversees the development and implementation of the scope and sequence of Waldorf curriculum through the grades. In accordance with the School's mission, the LS Chair guides teachers, students, and families as they journey through the primary grades at The Waldorf School of Garden City.



Essential Duties & Responsibilities

The Lower School Chair, working in a collaborative system of governance, is responsible for the following:

Faculty Support

- Cultivating community and collaboration in the Lower School Faculty.
- Participating in the School's Faculty Support and Development Committee, with particular oversight of LS Faculty mentorship and evaluation.
- Coordinating Professional Development activities for LS Faculty.
- Facilitating effective communication between faculty, students, parents, and other community members.
- Conducting regular LS classroom visits and performance-based assessments.

Administration

- Organizing, structuring, and attending Lower School section meetings.
- Coordinating district resources.
- Formulating and administering LS budget.
- Coordinating Lower School Standardized Testing and follow-up analysis.
- Participating in LS admissions process: interviews, meetings, tours, and open houses.

Parents and Community

- Organizing, providing, and supporting parent education opportunities.
- Facilitating meetings with parents and faculty.
- Managing and editing grade reports, newsletters, and blogs, to ensure consistency and quality.
- Assisting the transition of families from Early Childhood to First Grade and from Eighth grade to High School..
- Maintaining good communication with the Parent Association.
- Scheduling and assisting with parent-teacher conferences.



Candidate Information

Additional Considerations & Qualifications

The applicant must have substantial experience in and a commitment to Waldorf education. Administrative or supervisory experience and a background in teacher development in a Waldorf School are strongly preferred.

The successful candidate must demonstrate:

- Significant experience as a Waldorf educator – class teacher strongly preferred.
- Strong communication and organizational skills.
- An active engagement with anthroposophy and Rudolf Steiner's picture of child development.
- A love of teaching.
- Patience, equanimity and humor.

How to Apply

To receive full consideration, candidates must submit a letter of interest, a current CV and a list of five references (to be contacted with permission). The search committee will review applications until an appointment is made. To apply, please send required documents to:

LS.searchcommittee@waldorfgarden.org

(Include your name and the position title in the subject line of your email.)
or to:

Lower School Chair Search Committee

Waldorf School of Garden City
225 Cambridge Ave
Garden City, NY 11530

The School's comprehensive benefits package includes health, life, and disability insurance, along with a school-funded retirement account, and ample funds for professional development. With a highly competitive salary range, based upon experience, our school is committed to supporting its faculty.

The Waldorf School of Garden City promotes respect for all students, employees and applicants, and prohibits discrimination to the full extent required by law, including discrimination based on race, color, ethnic or national origin, religion, creed, sex, gender, gender identity or expression, sexual orientation, age, disability, predisposing genetic characteristics, pregnancy, familial or marital status, military status, or any other category which is protected by applicable federal, state or local law.

